

09 08 2009 Work Session

New Business

1. [12:30 PM - 12:40 PM School Board Comments](#)

Minutes:

Chairman O'Reilly asked for consensus on the date for the School Board retreat: October 26, November 2, or November 3.

Consensus was 8:30 AM, November 2nd, the place will be determine.

Board Agenda Review

2. [12:40 PM - 1:20 PM Board Agenda Review](#)

Attachment: [09 08 09 School Board Meeting.pdf](#)

Minutes:

Item C-24: Frostproof Middle/Senior - New Weight Room.

Tim Harris asked for an update on the carpeting issue. Fred Murphy reported that the school installed a non-approved carpet in the weight room that negated the use of the room. District staff will remove the carpet and install approved carpeting. The cost will be split 50/50 between school and district.

R-44 Final Budget

Hazel Sellers requested the final fund balance. Mark will ensure she receives it.

3. [1:20 PM - 1:30 PM BREAK](#)

Discussion

Item 1

4. [1:30 PM - 1:50 PM H1N1 Swine Flu Update](#)

Minutes:

Dr. Haight reported that Polk County has flu-like illnesses throughout; few require hospitalization, however some can become serious. There have been 30 deaths throughout Florida.

Prevention strategies:

- Not allowing staff and children with fever and flu-like symptoms to remain at school.
- Hand hygiene, keeping hands away from face, and staying home if you have flu like symptoms. The virus spreads by hands and fingers - not through the air.
- Surgical masks are one additional strategy (amongst many) while sick children are waiting to be picked up.

As we learn more about the flu virus, the message might change.

The H1N1 vaccination should be available in October. The regular flu vaccine is available now.

Hotline available daily - toll free 877/ 352- 3581, www.flu.gov

Item 2

5. [1:50 PM - 2:20 PM E-Recruiting Software Purchase and Implementation](#)

Attachment: [E-Recruiting Summary.pdf](#)

Minutes:

Mark Grey, Assistant Superintendent of Business Services, and Cyndi Wolf, Director of Systems Applications, provided information on the first major functionality upgrade for SAP since its implementation in 2000. This is a screening tool to be purchased through capital funds. Software would include Business Intelligence and Portals.

Upgrade is needed to meet a major challenge:

- differentiated accountability,
- place most experienced staff in an expedite time frame in the schools.
- will narrow down the pool of applicants by classifying them by their accreditation.

Cost is high:

Implementation: \$1,594,825 plus hardware and licenses: \$1,097,700

Total = \$2,692,524.00

Mrs. Lofton asked how critical is the purchase. Mr. Grey responded that staff is currently doing it manually. The program would benefit several areas: HR, Schools, Learning Division, Internal customers, etc. It would change the entire hiring mechanism throughout the district: custodians/lunchroom workers/teachers, etc.

Tim Harris asked what the capital funds would have been spent on? Mark Grey responded that capital funds are used for bricks and mortar or equipment.

Ron Ciranna, Assistant Superintendent of Human Resources, stated that he worked with the Technology Division and was working on a program that was 'like an island'; this program will allow different divisions to use SAP to check on applicants. The purchase would allow us to be proactive rather than reactive. Orange County has implemented a similar program.

Dr. McKinzie commented that the SAP program is an expensive program - even when it was implemented in 2000. This will allow us to use a robust system that is already in place. Orange County has SAP throughout their entire district. To purchase a new system is more expensive. This program will bring the HR division and Finance in line working together. She suggested that there might be components that are utilized first.

Kay Fields suggested a demonstration on what the system can do at a work session or the November 2 Strategic Plan Retreat.

Dick Mullenax mentioned that recently the SAP purchased a program for \$250,000; now an additional \$3 million is requested for Phase I. When does it end? What is the cost of Phase II or additional phases?.

Mark related that the earlier purchase was for assisting with the accounts payable division. This enhances what we already have access to but have not been utilizing.

Ron related that if and when we are made to reconstitute a school (completely restaff a school) this program will provide a list of teachers by area

certification, success of student testing, etc .

Hazel Sellers asked if a study has been done on what the cost savings would be rather than use staff to enter the data rather than purchase the program. The annual maintenance fee for SAP is approximately \$31,000 paid through Operational dollars.

Mr. Grey stated that the current hiring practice is very labor intensive.

Item 3

6. [2:20 PM - 2:30 PM Revised Job Description for Property Inventory Auditor](#)

Attachment: [Property Inventory Auditor 9-8-09 WS.pdf](#)

Minutes:

Ron Ciranna reported this is an update on the actual duties - there is no difference in salary.

Item 4

7. [2:30 PM - 2:40 PM Teaching American History Grant Application](#)

Attachment: [SalariesTeacher08-09.pdf](#)

Attachment: [Track I and II.pdf](#)

Attachment: [TEACHER RESOURCE SPECIALIST TRAINER - Teaching American History Grant.pdf](#)

Attachment: [Visio-School Based Operations SY10 pg13 ProposedAM His.pdf](#)

Attachment: [TAH Board Summary.pdf](#)

Minutes:

Jackie Rose, Media Specialist, reported we received a third American history grant (\$1.3 million) primary for 5th grade and a smaller track for secondary teachers with current grant for professional development. 34 schools will be involved.

Item 5

8. [2:40 PM - 3:00 PM Update on Destiny Textbook Manager](#)

Minutes:

Dr. Sherrie Nickell, Associate Superintendent of Learning, and Jackie Rose, Media Specialist, provided an overview on the recent Destiny Textbook

manager system. The electronic program allows each school to maintain an inventory of current textbook stock.

The district can see how many students are enrolled in a particular subject and how many books are on hand at that site; if more books are needed, a brief search can locate extra books at other schools. Textbooks were bar coded (exempted were books that are not going to be in use within a three year period).

Information

Adjournment

Meeting adjourned at 2:25 PM. Minutes were approved and attested this 22nd day of September, 2009.

Frank J. O'Reilly, Chairman

Gail F. McKinzie, Ph. D., Superintendent